

PORTFOLIO APPLICATION SUPPLEMENT

Please complete this supplement in full and include with your portfolio. If you are using an Apple computer, tablet or smart phone, please download and complete this form using Adobe Reader.

It is your responsibility to demonstrate to the selection panel that you meet University entrance standards with the evidence you supply within your Portfolio.

PERSONAL DETAILS:

TISC/CURTIN ID:	
FULL NAME:	
DATE OF BIRTH:	

WHICH COURSE ARE YOU APPLYING FOR?

In the table below, please only tick (✓) one course. Note: You MUST submit this form for each Portfolio course application.

✓	TISC CODE	CURTIN COURSE CODE	COURSE TITLE
	COBBC	B-COMM	Bachelor of Commerce
	CODGH	B-DESIGN	Bachelor of Design (Graphic Design)
	CODFH	B-DESIGN	Bachelor of Design (Fashion Design)
	CODPH	B-DESIGN	Bachelor of Design (Photography)
	COBDH	B-DESIGN	Bachelor of Design (Digital Design)
	CODAH	B-DESIGN	Bachelor of Design (Animation and Game Design)
	COFNH	B-ARTS	Bachelor of Arts (Fine Art)
	COJOH	B-ARTS	Bachelor of Arts (Journalism)
	COCWH	B-ARTS	Bachelor of Arts (Creative Writing)
	COPSH	B-ARTS	Bachelor of Arts (Theatre Arts)
	COTPH	B-EDPR	Bachelor of Education (Primary Education)
	COMME	B-AGRIB	Bachelor of Agribusiness
	COAQE	B-SCNCE	Bachelor of Science (Computing)
	COSCE	B-SCNCE	Bachelor of Science (Multidisciplinary Science)
	COSDE	B-GEOL	Bachelor of Science (Applied Geology)
	COHIS	B-HLTHSC	Bachelor of Science (Health Sciences)
	COARH	B-INTARCH	Bachelor of Applied Science (Interior Architecture)
	CKPBC	B-COMM	Bachelor of Commerce Kalgoorlie Campus
	CKPHS	B-HLTHSC	Bachelor of Science (Health Sciences) Kalgoorlie Campus
	CONAE	AD-AGRIB	Associate Degree in Agribusiness Northam, Muresk Campus
	N/A	AD-AGRIB	Associate Degree in Agribusiness Geraldton University Centre

WHAT IS YOUR PRIOR EDUCATION?

Complete the tables below to summarise your prior education. In the 'evidence' column, please tell us which document in your portfolio you are using as evidence of this prior education. For example, if you are studying the Western Australian Certificate of Education (WACE), this would be your school report.

For school leavers, if you have not yet received your WACE, ATAR Course Reports, and Western Australian Statement of Student Achievement, simply write your most current grades and your most current school report.

You will need to provide evidence to show that you:

- have or are on track to receive a Western Australian Certificate of Education or equivalent
- have or are on track to achieve English Language competence
- meet the standard for academic preparedness and aptitude
- have met the prerequisites or their equivalent

WACE/TEE COURSES OR EQUIVALENT SECONDARY EDUCATION

WACE OR YEAR 12 SUBJECTS STUDIED	YEAR	GRADE	EVIDENCE

VOCATIONAL EDUCATION AND TRAINING

QUALIFICATION	YEAR	DID YOU COMPLETE IT?	EVIDENCE

ENDORSED PROGRAMS OR COMMUNITY PARTICIPATION

TITLE	YEAR	DID YOU COMPLETE IT?	EVIDENCE

HAVE YOU INCLUDED EVERYTHING YOU NEED?

Check the boxes to confirm you have included all relevant information in your portfolio.

All of the information listed below must be submitted for your application to be considered complete.

YOUR PORTFOLIO MUST INCLUDE:

A PORTFOLIO SUPPLEMENT (THIS DOCUMENT)

Please include a checklist for each portfolio application you submit.

AN INTRODUCTORY LETTER

This should be an explanation of why you want to attend Curtin University, the reasons and motivation behind the course you have chosen, and your future career goals. The letter should reflect your commitment, preparation to study and motivation to be successful.

A RESUME

The resume should outline education and work experience to date. It should include details of paid work and any voluntary positions held.

LETTER(S) OF SUPPORT

The letter should be from a school or other work or professional representative who can provide details of your academic performance, aptitude and likelihood to succeed in the chosen university course. They may choose to use the optional letter of support template on the following page.

ACADEMIC RECORDS

This may include secondary schooling, TAFE or Registered Training Organisation (RTO) qualifications (eg, a Certificate II), industry training/accreditation, and workplace training.

Current school leavers are required to provide their most recent school reports, including their predicted ATAR (if applicable), ATAR course report and Western Australian Statement of Student Achievement (WASSA) when they become available.

OTHER RECORDS

If you have undertaken extracurricular activities relevant to your chosen area of study, you are encouraged to provide related documents. For example: leadership programs, entered competitions, sports coaching etc.

A VISUAL PORTFOLIO

(FINE ART, DESIGN AND INTERIOR ARCHITECTURE APPLICANTS)

A visual portfolio of 5-10 images relevant to your major, each with a brief explanation (50 words or less).

For Fine Art and Design:

This may include: full colour examples of your finished artwork, examples of your work in progress, and examples of your visual research such as a critical review of precedents/case studies, or excerpts from your visual diary.

For Interior Architecture:

This should demonstrate your interest or understanding in interior architecture. This may include but is not limited to: freehand sketches, photography, design work, or examples of interiors that interest you.

CORRECTLY SCANNED DOCUMENTS

Ensure your documents meet [Curtin's Scanned documents and Certification requirements and guidelines](#).

Your scanned documents do not need to be certified.

Please note that due to security reasons, we are unable to accept documents provided via links to external sites such as OneDrive and Dropbox.

For artworks larger than A4 size, it is acceptable to provide high quality photographs instead.

READY TO GO?

STEP 1 - APPLY

- For Semester 1 submit an online application via www.tisc.edu.au.
- For Semester 2, apply directly to Curtin by clicking 'Apply Now' on your desired course webpage

STEP 2 - SUBMIT YOUR PORTFOLIO

- TISC Applicants: e-mail your portfolio to portfolioentry@curtin.edu.au.
- Direct Applicants: include your portfolio with your eApplication.

QUESTIONS? Contact us at portfolioentry@curtin.edu.au or on 1300 222 888.

OPTIONAL LETTER OF SUPPORT TEMPLATE

You may choose to use this template to provide details about the applicant's academic performance, aptitude and likelihood to succeed in their chosen university course. We also accept letters written on company letterhead.

Please return your letter of support to the applicant for submission with their portfolio application.

NAME OF APPLICANT	
NAME OF REFEREE	
RELATION TO APPLICANT	
PHONE NUMBER	
E-MAIL	

Signed:

Date: