**Faculty/Area Health and Safety Objectives and Targets**

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| **Objective** | **Measure** | **Target** | **Year Result** | **Comments** |
| 1. Workers are aware of and have access to the Curtin health and safety policy. | * The Curtin Policy Poster is on display in all prominent areas | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. There is a current Safety Management Plan (SMP) in place | * The SMP is reviewed on an annual basis | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. Health and safety is incorporated into faculty/area/institute strategic plan. | * Health and safety is incorporated into the Operational plan or plan on a page | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. Workplace hazards are identified and suitably controlled. | * Risk assessments have been completed on all permanent hazards and these are reviewed in line with Curtin policy * Safe work procedures are in place and reviewed in line with Curtin policy * All processes and activities are risk assessed prior to commencement | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. All workers have completed a workers induction process. | All workers have completed:   * Curtin University induction requirements * H&S online induction * Local area induction processes | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. Adequate financial resources are in place for health and safety. | * Budget or line item indicates resources allocated for health and safety | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. Adequate human resources (Health and Safety Representatives, Wardens, and First Aiders) are allocated to safety. | * All Health and Safety Representatives have completed their mandatory training requirements * All Wardens have completed their mandatory training requirements | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. A first aid risk assessment has identified the numbers of first aiders required for the area. | * All first aiders have completed their required training | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. Health and safety committee meetings are held as scheduled. | * Four meetings per year | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. Preventative maintenance programs are in place for all equipment that requires it. | * Preventative maintenance records indicate that maintenance has been completed as programmed. | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. All incidents with a risk rating of medium, high or extreme have been investigated. | * The CHARM hazard register indicates that 100% of incidents with medium to extreme risk ratings have been investigated within a reasonable timeframe. * Corrective actions identified through these investigations have been completed within the required timeframe. | 100% | Please add result YTD | Please add comments or links to evidence to support your result |
| 1. All required workplace inspections and self-assessments are completed each year. | * Two x workplace inspections completed for low risk areas & recorded in CHARM * Four x workplace inspections completed for high risk areas & recorded in CHARM * All health and safety self-assessments have been completed within timeframe and as scheduled. | 100% | Please add result YTD | Please add comments or links to evidence to support your result |