

Testing & Tagging, Personal Electrical Equipment

Who needs to read this?

All Curtin University Staff and Students

Testing & Tagging

Areas/Faculties are responsible for arranging for testing and tagging of equipment as per Curtin's [Electrical Safety Procedures](#). Curtin University has a non-exclusive contract with Perth Testing and Tagging Pty Ltd. This contract is now managed by PF&D's Maintenance Portfolio and is coordinated through their Computerised Maintenance Management System. Please log a [service request](#) (or call 9266 2020) with Curtin's Service Coordination Centre if you require this service. The service is to be funded by the requestor's department or faculty on a user / requestor pay basis.

Personal Electrical Equipment

- No more than one power board and one extension cord per socket outlet to be used by staff and students
- When a power board is used in a [hostile environment](#) and electrical equipment is frequently plugged in and out, users of the power board will ensure it is an individually switched power board
- Double/Piggyback adaptors shall not to be used
- Electrical devices pertinent to learning/employment or that are medically required must be approved by your Line Manager/Supervisor and must meet the correct voltage (240 volt 10amp) with an Australian standard plug top or adaptor
- Kitchen appliances shall only be used in dedicated kitchen/Tea preparation areas
- Only trained and qualified electricians are to work on electrical equipment
- If a person receives an electric shock/tingle they must report it immediately and undergo a medical assessment as per the [Electrical Safety Procedures](#)



Who do you call with questions?

Please contact:

- Health and Safety on 9266 4900 or email healthandsafety@curtin.edu.au
- Service Coordination Centre on 9266 2020 or email scc@curtin.edu.au

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