



## HEALTH AND SAFETY

Promoting a safer place to work and study

# HEALTH AND SAFETY ALERT

## Manual Call Points



### Who needs to read this?

All Curtin University Staff & Students

### Incident Details

Recently there was a fire in an air-conditioning unit located on a roof. Due to its location the heat/smoke detectors did not activate the alarm. Smoke and flames were visible, the Department Fire & Emergency Services (DFES) were called and the fire safely extinguished.

### Information

A Manual Call Point is the small red box with the glass panel and button as pictured above. These should be used to initiate an alarm signal and operate by a simple button press or when the glass is broken revealing a button. They form part of an automatic fire alarm system.

### Recommendations

*Circumstances you may or should use a red manual call point is:-*

- You see clouds of smoke & flames and you can't hear an audible fire alarm.
- If you are in a life threatening situation and you need (Police/Fire) to attend.



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ALL fire manual call points are connected to the associated fire panel within the building or nearby.

If you have used a manual call point for the above reasons you will not be fined or penalised. If it is used for an improper purpose i.e to simply exit a building, you will be fined by DFES for attending a false alarm.

## **Who do you call with questions?**

If you have any queries, please contact Health and Safety on 9266 4900 or email [healthandsafety@curtin.edu.au](mailto:healthandsafety@curtin.edu.au).

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