



PRACTICE UPDATE

First Aid

Scope

All Curtin University Workers.

Purpose

Codes of practice:

- should be followed, unless there is another solution which achieves the same or better result; and
- can be used to support prosecution for non-compliance.
- Health and Safety Representatives must be consulted with when making decisions.

Shall or Must - indicates a mandatory element

May or Could – indicates a non-mandatory element

Definitions

First aid is the provision of immediate and effective assistance to workers or others who have been injured or become ill at the workplace.

Key Points

- Each workplace is required to provide first aid equipment and facilities for the administration of first aid
- Work places are also required to ensure that a suitable number of workers are trained to administer first aid

Actions

- Complete a first aid risk assessment for your workplace that identifies the hazards present, the type, severity and likelihood of injuries and illnesses and review and update on a regular basis.
- Provide and maintain suitable types and amounts of first aid equipment as identified in your risk assessment.
- Ensure that suitable numbers of first aiders are available to provide assistance.
- Ensure that first aiders are included in emergency plans to their level of expertise only.
- Ensure that first aid signage is in place for easy location of kits, eye wash stations, emergency showers and AEDs.
- Ensure that training is maintained for first aiders.
- Keep a record of any first aid treatment provided.



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Who do you call with questions?

If you have any queries, please contact Emergency Management or email emergency_management@curtin.edu.au

References

[First aid in the workplace – Code of Practice](#)

[First aid risk assessment](#)

Date of Issue

16/11/2022