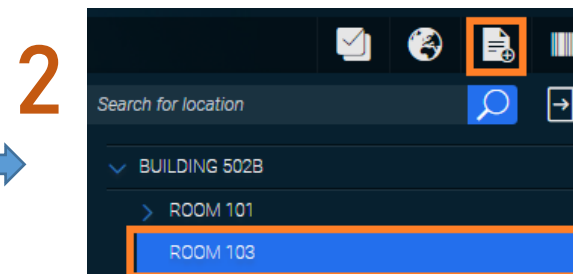
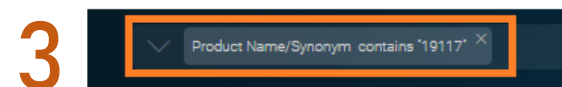


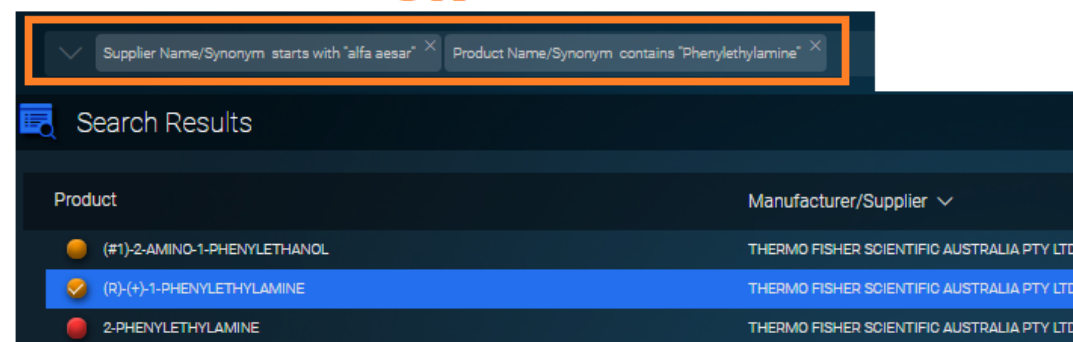
Step 1: From the home screen, navigate to the “STOCK” tab.



Step 2: From the “STOCK” tab, select the room or cabinet you wish to add stock. Next, select the “Inventory” icon to add your product.

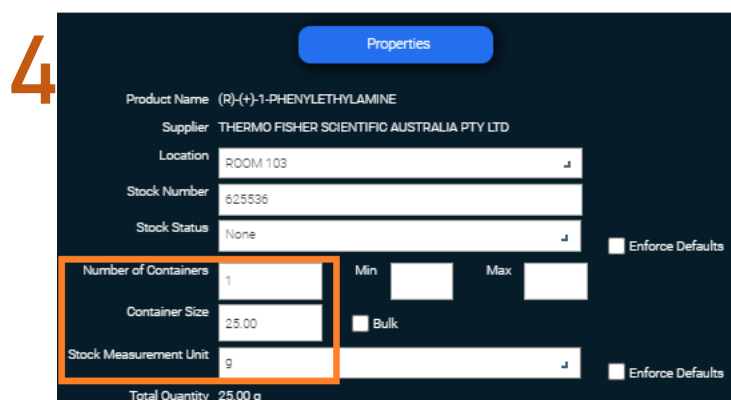


OR



Step 3: In the search bar select ‘Product Name/Synonym contains’ then enter the chemical’s product code.

Alternatively use ‘Product Name/Synonym contains’ and enter the chemical name, followed by ‘Supplier Name/Synonym contains’ and enter the manufacturer’s name. Once found, select the product and “OK” to add.



Step 4: Enter the information as required, Before saving refer to *ChemAlert Guide 2A - Enable Barcode Tracking for a Container*

NOTE: The above methods will return results for international chemicals imported to Australia by another supplier, and for chemicals manufactured by companies later acquired by competitors.